



## New Member Registration Form

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Desired Username (optional): \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Emergency Phone: \_\_\_\_\_

### Choose a Membership Plan

Type	Price
<input type="checkbox"/> Full Member	\$89.00/mo
<input type="checkbox"/> Crafter/Coder	\$39.00/mo

### i3 Detroit Agreement & Waiver Information

By becoming a Member of i3 Detroit, you are agreeing to follow and live by the i3 Detroit By-Laws that are posted on our wiki. If you choose not to follow our By-laws, you will be asked to leave the community. You also agree to pay your membership dues by the first of each month. If dues are over 30 days past due you will be asked to turn in your key and you will forfeit your membership with i3 Detroit. As a Member you are not allowed to make copies of your Key to the space and you agree not to loan or give your key to another individual. You are responsible to return your numbered Key back to i3 Detroit if you desire to no longer be a Member.

As a Member of i3 Detroit you are agreeing that in the event of being injured or harmed from tool usage, carelessness, or any other unforeseen reason you will not and cannot hold i3 Detroit Incorporated or any other member responsible. You are agreeing to waive your legal rights or personal actions against i3 Detroit or its Members. As a Member you have chosen to act as an individual and accept all responsibilities for any possible accidents, injury, or wrongful doing.

*i3 Detroit has the right to modify or change this Agreement at any time!*

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Internal Use Only

v2.2

Initial _____	Emergency contact info complete.
Initial _____	Prorated initial dues. <b>Start date:</b> _____ <b>Amount due:</b> _____
Initial _____	Initial dues paid in full. Circle one: <b>Cash / Check / Amazon</b>
Initial _____	Key deposit ( \$5 ) paid in full.
Initial _____	Key assigned. <b>Serial:</b> _____ <b>Slot:</b> _____
Initial _____	Added to public and members-only mailing list.
Initial _____	Orientation walkthrough completed (see obverse)
Initial _____	Wiki account created ([ ] opted out)
Initial _____	Added to CRM.

All above have been completed

Certified by:

\_\_\_\_\_  
i3 Detroit Officer

\_\_\_\_\_  
Date

# i3 Detroit Keyholder Responsibilities v3

## To be completed by the new member.

1. Every member may host \_\_\_\_\_ in the space.
2. Guests must complete a \_\_\_\_\_ on their first visit.
3. Guests must sign in on the \_\_\_\_\_ every time they visit.
4. Members should check each guest's name against the list of \_\_\_\_\_, and follow the posted procedure.
5. Members are responsible for making sure their guests follow the \_\_\_\_\_ and \_\_\_\_\_.
6. Bylaws and standing rules are located \_\_\_\_ \_.
7. Any member who wishes to, may invite guests by throwing the \_\_\_\_\_, located \_\_\_\_\_.
8. If you're the second-to-last person in the space, check that the remaining individuals are \_\_\_\_\_ (by asking to see their keyfob).
9. When leaving, each member should \_\_\_\_\_ after themselves and let the remaining members know they're leaving. (Also, figure out whether to leave the twitterbot on.)
10. If you're the last one out, follow the \_\_\_\_\_ located \_\_\_\_\_.
11. Most tools in the space are owned by \_\_\_\_\_.
12. In case of tool damage, or simply questions, post to \_\_\_\_\_.
13. Information about tools may be found, or should be put, \_\_\_\_ \_.
14. Trash cans should be emptied by \_\_\_\_\_.
15. New trash bags are kept in the \_\_\_\_\_.
16. We recycle through SOCRRA. Recycling guidelines are on \_\_\_\_\_.
17. The recycling bin goes out \_\_\_\_\_ night.
18. Sweeping, vacuuming, and mopping should be done by \_\_\_\_\_.
19. Personal items brought into the space should be \_\_\_\_\_.
20. Large objects/projects should have a \_\_\_\_\_ completed for them.
21. Member storage is restricted to one \_\_\_\_\_ per dues-paying member.
22. Items in member storage must be \_\_\_\_\_ with name and contact info.
23. Items in member storage must not protrude into the aisle, lest the \_\_\_\_\_ hit them.
24. Items in the space are available for everyone to use, unless they're in \_\_\_\_\_ or have a completed \_\_\_\_\_ attached.
25. When cleaning up, if you don't know where something goes, contact the \_\_\_\_\_ or post to \_\_\_\_\_.
26. The front hallway is a \_\_\_\_\_ and must always be kept clear.